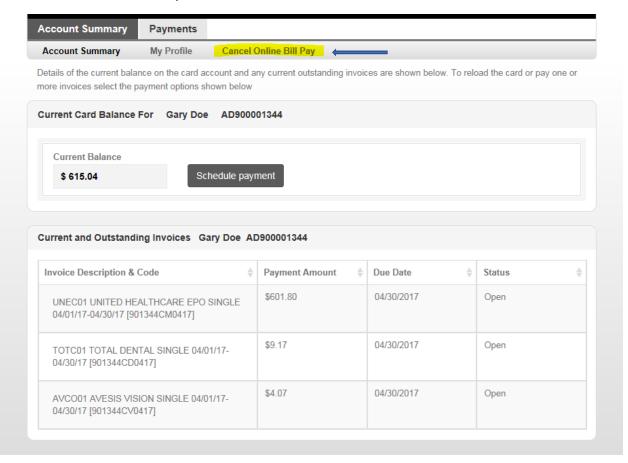
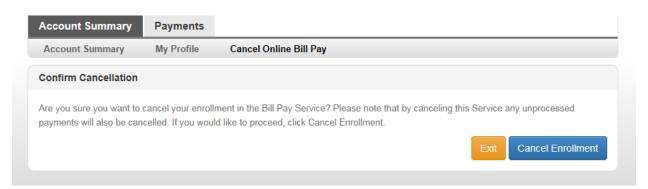
## **How to Deactivate your Account**

1. On the home screen when you first log in to your account, navigate to the sub header labeled as "Cancel Online Bill Pay" and click on it.



2. You will then be directed to the screen that asks you to confirm the request to cancel the online Bill Pay Service. Click "Cancel Enrollment" on the bottom right hand corner.



3. If you later decide to use the Online Bill Pay after deactivating your account, you will need to enroll once again in the system.

## Welcome to Online Billpay

Welcome to our new online bill presentment and payment service. Please note that all customers will need to enroll for this new service, even if you were previously enrolled for online payments.

A You have previously un-enrolled from the system, and will need to re-enroll to get access to your account (666)

## New Users - Get Started Here

Not already enrolled? No problem, enrollment takes only a few minutes. To enroll you will need your biller account number, the online enrollment code printed on your billing statement and details of the bank account you want to use for your payments.

**Enroll Now** 

## **Existing Users - Login Here**

If you have already enrolled for our new service please enter your login information to access the site.

Note: If you cannot remember your Login ID or Password please select the appropriate link below to start the automated Login Id or Password reset process.

> Login ld: Gary\_Doe

Password:

Forgot Login | Forgot Password

Login